

## **Minutes of the Management Committee Meeting on Monday 16th February 2026 held at Graylingwell Park, Chichester**

**Present:** Richard Sanderson, Tony Clark, Scilla Jutton-Holland, Barbara MacWhirter, Jason Burt, Margaret Edwards, and Gill Lambourn.

### **Apologies**

There were apologies from Jan Copsey, Clare Burt and Sue Wilkins.

### **Minutes of the last meeting**

The minutes were accepted after a clarification that Alan has offered to liaise, if necessary when we use an alternative venue to WAVH.

### **Matters Arising**

These were dealt with in the meeting.

### **Treasurer's Report**

Tony said that the sum collected in FPs' account for the annual dinner has now been paid out.

Time was spent discussing our options when we have to move equipment from the Hall in response to an email that Tony has received from the Hall Treasurer. Jason was able to offer helpful information from his experience regarding renting a container. He will work with Tony on researching and acquiring something to meet our needs and will report back. This was thought to be a better outcome for us finally. It was decided that renovating an on-site garage that is too small and that we would be asked to pay rent for is not going to work for us.

Tony also said that the insertion of insulation into the walls in the hall will reduce its capacity. This will impact on the fitting of the seating rostra, possibly reducing the number of seats we can get in. He said that we need to measure it very carefully when we erect it next time. If it all has to be cut down this will be a major job that will come when we are also having to deal with the changes to our storage facility.

The heating system will be replaced by a heat pump. Our electricians will have to come out too and they will need careful storage so that as much as possible can be put back in after the upgrade is done. He has researched buying three pre-wired bars for the ceiling that stage lights can be attached to. This is something that we could afford. He said that the worst case scenario as a result of all this disruption is that we would have to cancel our Autumn Production. This would entail a loss of about £3,000.

### **Health and Safety, Technical Matters**

Our insurance will cover us through the interventions listed above.

### **Media Report**

Barbara said that there have been a good number of visits to the site and that the new AWD advert is designed to attract newcomers. Aaron has agreed to add the next production and the AWD details to our Social Media presence when he can. He has also been asked to connect to local community websites to give them the AWD information. She said that there seems to be a cost when rejecting adverts on the site. This needs to be discussed with Aaron and a decision should then be made. Fliers are with the printer now. It was decided not to offer the NODA representative free tickets.

## **Members Update**

Margaret said that there was no news about new members this time.

## **Major Productions**

- **Spring Production 2026**

*A Perfect Murder*

Gill is managing props with one of the cast. Rehearsals are going well. She has been to the CFT store who are hiring us a number of items. They happen to have a crest which we need that Margaret will smarten up. A lot of the props are office materials which are easy to source. Fake flowers and stage blood are on their way hopefully.

- **Autumn 2026**

*Entertaining Angels*

Scilla will check that rights are available for this and will then pay for them and order scripts. Barbara will run the audition on 29<sup>th</sup> April.

## **AWD 7**

There has not been another AWD meeting since the last committee. Pat has done a design for the website that it is hoped will attract new people. The plan is that the writers will have May to do the writing. The scripts will be assessed in June and casting and first rehearsals will be in July. There will be two Hall rehearsals spread apart to allow anyone who is away to attend at least one of them. They will be run by Rona and Sue.

## **Social Events**

Sue was thanked in absentia for managing the Annual Dinner for us.

Jason has done some research regarding the Barley Mow and said that the cost for a hot buffet meal and skittles would be £17.50 per person. We will discuss a booking next time.

## **Newsletter Items**

Thanks to Sue for the Annual Dinner

Bolton Twill on 28<sup>th</sup> February

Playread: 13<sup>th</sup> March of three Noel Coward one act plays

Audition 29<sup>th</sup> April for *Entertaining Angels*

Playread: 15<sup>th</sup> May TBA

AWD details

Invitation to members to consider joining the committee

## **AOB**

There was no AOB

## **Next Meeting Dates**

23<sup>rd</sup> March 2026, 20<sup>th</sup> April and 18<sup>th</sup> May